



Upper Hutt College
 Moonshine Road
 Upper Hutt 5018
 Wellington
 NEW ZEALAND

Upper Hutt College

Surrounded by nature on the edge of the capital

International Student Enrolment Form

This form must be accompanied by (please tick):

- One passport sized photo
- School Reports from schools attended in the previous 12 months
- A personal letter introducing yourself to your new Host Family
- A copy of your Passport including Passport number and expiry date.

Please attach
 Passport
 photo
 here

It is important that you read the information, terms and conditions in the Enrolment Form and the International Student Enrolment Handbook before signing. This enrolment form and additional documents can be scanned and sent to Upper Hutt College by email or fax. Alternatively, the original application, along with the copies of your documents, can be posted to:

Upper Hutt College
 Moonshine Road
 Upper Hutt 5018
 Wellington
 NEW ZEALAND

Telephone : +64 4 527 8749 Extn 733
 Fax : +64 4 528 2491
 Email : international@upperhutt.school.nz
 Web : www.upperhutt.school.nz

START DATE:

Term 1 Term 2 Term 3 Term 4 Year: 20 () Length of course: () Terms

Student Details (please print clearly)

Family name/Last name (as on passport):		
Given name (s) / First name (s) (as on passport):		
Preferred First name	Gender (Tick one) <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth DD / MM / YYYY
Student's email (please print clearly)	Student's telephone (Country Code + Area code + Number)	
Address		
Suburb	Postcode	
City	Country	

Passport Details

Passport Number	Country issued	
Passport expiry date DD / MM / YYYY	Nationality	Date of NZ arrival DD / MM / YYYY

Parent details

Father's last name	Father's first name	Speaks English: <input type="checkbox"/> Yes <input type="checkbox"/> No
Mother's last name	Mother's first name	Speaks English: <input type="checkbox"/> Yes <input type="checkbox"/> No
Address (if different from student's address)		
Suburb	Postcode	
City	Country	
Email address (please print clearly)	Phone number (Country code + Area code + Number)	
Cell phone (Country code + Area code + Number)	Fax Number (Country code + Area code + Number)	

Emergency contact (if we cannot contact your parents)

Last name	First name	Speaks English: <input type="checkbox"/> Yes <input type="checkbox"/> No
Relationship to student	Phone number (Country code + Area code + Number)	
Email address (please print clearly)	Cell phone (Country code + Area code + Number)	

Agent Details (complete only if you have one)

Agency name	Contact person
Address	
Suburb	Postcode
City	Country
Email address (please print clearly)	Website
Phone number (Country code + Area code + Number)	Fax number (Country code + Area code + Number)
Cell phone (Country code + Area code + Number)	

Support person/Relative in New Zealand (complete only if you have one)

Company name	Contact person
Address	
Suburb	Postcode
City	Email address (please print clearly)
Phone number (Country code + Area code + Number)	Cell phone (Country code + Area code + Number)

Your School History Overseas

Year	Name of school	Country
Year	Name of school	Country

Subject Choices

All subject information is in the International Student Enrolment Handbook (section 21). For more specific information, please read the Course Booklet (Year 11-13) or the Options Booklet (Year 9-10) on the International page at www.upperhutt.school.nz.

Please list your subject choices below.

Year 11-13	Year 9-10
1. English/ESOL	Option 1:
2.	Option 2:
3.	
4.	
5.	
6.	

Medical details (to be completed by a parent)

Please tick the box of any medical conditions your child suffers from:

<input type="checkbox"/> Allergies	<input type="checkbox"/> Asthma	<input type="checkbox"/> Back/Neck problems	<input type="checkbox"/> Bee sting
<input type="checkbox"/> Diabetes	<input type="checkbox"/> Epilepsy	<input type="checkbox"/> Food Allergies	<input type="checkbox"/> Glandular fever
<input type="checkbox"/> Heart conditions	<input type="checkbox"/> Hepatitis A or B	<input type="checkbox"/> Migraines	<input type="checkbox"/> Rheumatic fever
<input type="checkbox"/> Other	Do you wear glasses? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Please write details of any condition your child has:

Is your child taking any medication? Yes No (If yes, please list and explain)

Are there any other physical or mental health conditions or concerns that would place your child at risk? (e.g.: depression)

Yes No (If yes, please explain)

Does your child have any learning or behavioural needs (e.g.: dyslexia)

Yes No (If yes, please explain)

Please note: If your child is on any medication, it is advisable for them to take it to NZ

Insurance



It is compulsory for International Students to have medical insurance while in New Zealand

Upper Hutt College is able to purchase Uni-care insurance. These policies are compliant with the NZ Code of Practice for International Students. The brochures are available at www.uni-care.org.nz.

Please tick one:

- I would like Upper Hutt College to arrange insurance and add it to my invoice
- I will take out medical and travel insurance and will send Upper Hutt College a copy of the policy in English before I leave my home Country

Accommodation details

A designated caregiver must be either a close friend of your parents or a family member. This accommodation must be approved by the school before you arrive and adults over the age of 18 living in the house will be police checked (the school arranges this when they visit).

Please tick one:

- I would like Upper Hutt College to arrange a homestay for me and to add it to my invoice
- I will be living with one of my parents
- I will be living with a family friend or family member

If you choose the 3rd option you will need to complete a separate form.

Food Preferences (please state if any):

Interests:

- | | | |
|--|---------------------------------------|------------------------------------|
| <input type="checkbox"/> Outdoor Activities | <input type="checkbox"/> Music | <input type="checkbox"/> Movies/TV |
| <input type="checkbox"/> Reading | <input type="checkbox"/> Water Sports | <input type="checkbox"/> Travel |
| <input type="checkbox"/> Other (Please state): | | |

Please provide a short letter to introduce yourself to your new host family (refer to page 6).

Student's Acknowledgement

I _____ (Student Name) have read, understood and agree to abide by the rules of Upper Hutt College and the "Student and Parent Obligations" (refer to the International Student Enrolment Handbook). I also agree to abide by the homestay rules and guidelines and to do my best to fit in with the lifestyle of my homestay family.

Signed: _____

Date: DD / MM / YYYY

Parent's Acknowledgement

We (parents) accept the authority of Upper Hutt College and all the provisions as set out in the International Student Enrolment Handbook and are aware that Upper Hutt College will act according to the Code of Practice (www.minedu.govt.nz/international). Furthermore:

- We have been informed about and received a summary of the Code of Practice for International Students.
- We have been informed of all costs involved with enrolment, the school's policies regarding fee protection and refunds, and grievance procedures.
- We agree that all disputes will be dealt with in accordance with New Zealand law.
- We understand that the withholding of relevant information or the giving of false information may result in termination of enrolment.

As a parent I grant permission for the school to take photographs of my child during school activities and grant permission for the school to use those photographs on the Upper Hutt College website, in newsletters and in marketing material for the school.

Father's Name:

Signed: _____

Date: DD / MM / YYYY

Mother's Name:

Signed: _____

Date: DD / MM / YYYY

Please make sure all details on these forms are completed and signatures from the correct people are included.

Upper Hutt College has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students published by the Minister of Education. Copies of the Code are available on request from this institution or from the New Zealand Ministry of Education website at: www.minedu.govt.nz/international.

